

**North Oxford Gymnastics  
Tower Hill Primary School  
Moor AV  
Witney  
OX28 6NB**



## **Terms & Conditions**

### **Terms of Business – North Oxford Gymnastics**

#### **1. Our details**

The full name of our company is North Oxford Gymnastics

You can contact via email for all general enquiries to [hello@noxgymnastics.com](mailto:hello@noxgymnastics.com) or by phone on 07878711067

#### **2. Registrations and authorisations**

We are registered with the British Gymnastics

And follow the British Gymnastics codes of conduct including:

- Health, Safety and Welfare policy
- Safeguarding and Protecting Children Policy
- Safeguarding and Protecting Vulnerable Adults Policy
- Equality Policy
- Standards of Conduct
- Codes of Conduct
- Complaints and Disciplinary Procedures
- Membership Regulations
- Registered Clubs Regulations
- Photography Regulations
- Financial Regulations
- Anti-Doping Policy

#### **3. Sessions and payment**

Places in our recreational gymnastic sessions are subject to availability and can be bookable via our club website, We offer 1 free trial session for recreational classes.

Places in our TDP or Squad programmes are by invitation only. Places will only be confirmed by a member of staff in writing via email.

If you are successful in obtaining a place in a class or programme, payment is due in one of the following ways:

Recreational classes: Full payment in advance for the term ahead.

TDP/Squad classes: These class programmes are set 1 year in advance inline with the annual season running from 1st September to 31st August each year. The full year of training dates is provided for you and available to view online at this time, and is only amended if estimated competition dates are changed. The cost of the season is split into 12 equal instalments to be paid monthly on the 1st of each month.

Online payments can be made using debit or credit cards via the online booking system, STRIPE processing fees are automatically applied, otherwise you can opt to pay via bank transfer directly to the club bank account.

If you have difficulties in making payments for your gymnast's sessions, you must discuss this with a member of the office team in advance of the upcoming due date, to discuss an alternative payment date to be agreed upon before the due payment date.

Late payment of fees will be incurred on any payments 3 days or more overdue, this includes but not exclusive to: class fees, entry fees, admin fees or any other fees requiring a deadline.

A late payment charge of £5 will be added to each late payment on the 3rd day and will incur additional £5 late fee for each additional week it remains unpaid until brought up to date in full. Gymnasts will be turned away at the door and unable to train whilst your fees are not up to date.

After the 3rd week we reserve the right to revoke your child's continued participation at the club if we see fit to do so, and any outstanding balances will still be due to be brought up to date. In the case that the gymnast is given the opportunity to keep their space at the discretion of the management, the full outstanding balance and any/all accrued late payment charges need to be brought up to date before they can return to classes.

Gymnasts can only participate in a session if British Gymnastics membership/insurance has been paid in full. If you have not paid your membership then your gymnast will not be able to participate in the session. This does not include trial sessions.

The British Gymnastics membership year runs from 1 September to 31 August each year. Membership will automatically renew on 1 September each year whereupon members will become liable to pay a Membership fee for the new Membership year.

We make every effort to ensure that the details on the website or in flyers are correct but we reserve the right to make amendments if necessary at any time

You must inform us of any medical condition, Injury or disability, which may be relevant to the child booked on to a gymnastic class or programme. You must also notify us of any change or deterioration of any such medical condition, injury or disability. We will keep this information confidential and handle such issues with discretion. It is our policy to include any such individuals within the scheduled courses wherever possible, but we reserve the right to

refuse the booking if we are regrettably unable to accommodate the needs of the individual at North Oxford Gymnastics.

#### **4. Cancellations and refunds**

All cancellations must be made in writing, by letter or email, Verbal cancellations will not be accepted.

There are no refunds available for the following booking types:

- Camps
- Workshops,
- Private bookings
- Stay and play
- Open gym

**Cancellations for Recreational classes** must be received a minimum of seven days before the Term begins. On cancellation of a session up to seven days or more prior to the first session, a refund will be given less £20 administration fee.

No refunds available after that date.

**Cancellation for TDP Classes** must be received a minimum of seven days before the Term begins. On cancellation of a session up to seven days or more prior to the first session, a refund will be given less £20 administration fee.

No refunds available after that date.

**Squad members** are required to see their full season through, however if a member does decide that retirement from the squad is necessary before completion of the season 1 full terms notice is required including full payment for that term. (usually 12/16 weeks) If it is the case that a member is leaving the squad mid way through the final term or further into that final term as much notice during that final term is required so that the Gymnast does not need to roll into the following term in the new Season.

We reserve the right to cancel any session due to any unforeseen circumstances or any safety concerns on the premises which must be addressed before training resumes. In this case an alternative replacement session will be offered and no refund will be available.

If you would like to consider a class day/time change you must contact coaches via email to request changing to the alternative class.

#### **5. Damages and loss**

Damage caused whilst at North Oxford Gymnastics is chargeable to the offender(s).

North Oxford Gymnastics accepts no liability for damage to, or loss of, any property or articles or things whatsoever, placed or left at Northampton gymnastics or any of our Centres by any person or organisation.

## **6. Data Protection**

Information given to the Club is held in accordance with the Data Protection Act 1998 but may also be made available to British Gymnastics and our Insurers.

## **7. Jewellery, Body Piercing and Adornment**

British Gymnastics believes that jewellery and adornments worn in body piercing are inappropriate for safe practice in gymnastics and trampolining.

Participants - A person participating with body adornments or jewellery MUST inform the coach and also remove the relevant items to reduce the risk of injury to the participant, the coach and others.

Exceptions to the above may be applicable in special circumstances. In some circumstances, it may be impossible to remove a ring and/or dermal piercings. Should this be the case; the ring must be sufficiently covered with protective tape; and the piercings covered sufficiently in order to eliminate any risk. Religious and Medical jewellery can be worn but must be covered with tape or a sweat band.

Failure to conform will prohibit the individual's participation on the grounds of reasonable safety and may render the individual's insurance invalid should an accident result directly from non-compliance.

## **8. Code of Conduct for parents**

The "parent" when mentioned below refers to the parents or other guardians of gymnasts. All parents and caregivers of North Oxford Gymnastics must:

- Parents should encourage their child to follow the Gymnasts' Code of Conduct and the British Gymnastics Rules and Regulations.
- Ensure your child is on time for training sessions and if your child will be absent notify the club before the session starts.
- Parents must drop off their child at the gym club entrance when attending training sessions, to ensure that their coaches are in attendance and the child makes it into their respective class.
- If your child is making their own way to class, the parent must contact the coach each day they are to be expected to arrive so that coaches can confirm the arrival of the gymnast.
- Parents must also collect their children from the door at the end of each training session.
- If you wish for your child to make their own way home from class, written and signed confirmation must be provided.

- If your child is being collected by another parent in the class or a different adult to usual, coaches must be notified in written form at the start of class and a password allocated for that person to collect that child.
- Endeavour to establish good communications with the club, coaches and officials for the benefit of all
- Parents should always inform the coach of any medical conditions, illness, injury or medication or changes which might affect their child's performance.
- Always ensure your child is appropriately dressed, removed all jewellery and has appropriate water at training and events.
- Always collect your child promptly at the end of the session.
- Fees for your child's training sessions or events must be paid promptly.
- Understand and accept that No refunds are available at any time.
- Parents should share any concerns about any aspect of the club through the appropriate channels i.e. via either coach (Sammy-jo Isbister or Lily Jarvis) or one the club Welfare Officer.
- Parents should never challenge / argue with coaches' judgments in their decisions for squads, partnerships and competition entries. Respectful discussions can be requested and arranged.
- Parents are responsible for the travel arrangements and costs of their child to and from any training, competition sessions or club activities.
- Parents must not take/use any photography / video equipment during training sessions.
- If competition rules permit, parents may video their own child's routines but must NOT use flash photography equipment.
- Parents attending competition must NOT enter the competition area.
- Parents should never challenge / argue with officials at Competitions. It is against BG and North Oxford Gymnastics Club rules for parents to approach any officials this includes the judging panel. Any concerns should be shared with club coaches not event organisers.
- Always use appropriate language, never belittle or punish a child for poor performance or making mistakes.
- Help your child to recognise good performance, not just results.
- Always recognise and demonstrate high standards of sportsmanship and applaud the good performance of all.
- Never force your child to take part in sport.
- Support your child's involvement and help them enjoy their sport.

## **9. Variation**

We may revise these terms and conditions from time-to-time.

## **10. Law and jurisdiction**

These terms and conditions will be governed by and construed in accordance with English law, and any disputes relating to these terms and conditions will be subject to the exclusive jurisdiction of the courts of England and Wales.

